

Carbon Reduction Plan

Supplier name: EAP Research Consultancy Limited (company number 14452551)

Publication date: October 2026

Reporting period: 1 March 2025 to 28 February 2026 (reported annually on this cycle)

Commitment to achieving Net Zero

EAP Research Consultancy Limited is committed to achieving Net Zero emissions by 2050 at the latest.

EAP is a two-person research consultancy. Both directors work from home; the company's registered office is a serviced virtual-office address in London used for correspondence only, and EAP occupies no premises, owns no vehicles and manufactures nothing, so its footprint is small and arises almost entirely from business travel and home working. Since our first full year of operation we have measured our footprint annually, reduced it where we can, and offset the whole of the remainder through verified projects, so that EAP has been carbon neutral in every year since 2023/24. Our commitment is to keep absolute emissions as low as the work allows, to hold per-employee emissions at or below our baseline, and to continue to neutralise the residual footprint each year while reducing our reliance on offsets on the way to Net Zero.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2023/24

Additional details relating to the baseline emissions calculations: 2023/24 was EAP's first full year of trading (the company was incorporated on 31 October 2022). Emissions were calculated with the Sustrax carbon calculator operated by Carbon Footprint Ltd, using the UK Government greenhouse gas conversion factors for company reporting, and published in EAP's first Carbon Reduction Plan on 2 April 2024. Home-office electricity was not measured in the baseline year. The Scope 3 figure covers business travel (car and public transport) and home working; upstream and downstream transportation and waste were nil.

Emissions	Total (tCO ₂ e)
Scope 1	0.00
Scope 2	0.00
Scope 3 (included sources: business travel by car and public transport; home working)	0.37
Total emissions	0.37
Total per employee (2 employees)	0.18

Current Emissions Reporting

Reporting year: 2025/26 (1 March 2025 to 28 February 2026)

Additional details: Calculated with the Sustrax carbon calculator (Carbon Footprint Ltd) on 19 March 2026 from activity data entered by the directors, using the UK Government conversion factors, with both location-based and market-based electricity figures reported in line with the GHG Protocol Corporate Standard. Electricity at the Managing Director's home office in Stroud,

Gloucestershire, where most of the company's work is done, has been measured for the first time this year and is reported as Scope 2. (The registered office is a virtual-office address with no space, energy use or emissions attributable to EAP.) The office is supplied by Octopus Energy on a 100 per cent renewable, REGO-backed tariff, and has solar panels (823 kWh generated in 2025/26) and a 5 kW battery that stores daytime generation for evening use. The market-based figure of 0.88 tCO₂e nevertheless applies the UK residual-mix factor, because the supplier's fuel-mix disclosure was not attached to the calculation; it is reported here as calculated, and from 2026/27 the disclosure will be filed with the measurement so that market-based Scope 2 is reported at zero. Well-to-tank emissions and transmission losses are reported within Scope 3.

Emissions	Total (tCO ₂ e)
Scope 1	0.00
Scope 2: electricity, market-based (location-based 0.42)	0.88
Scope 3 (included sources)	0.64
Category 4, upstream transportation and distribution (occasional small equipment deliveries, de minimis)	0.00
Category 5, waste generated in operations (packaging recycled, de minimis)	0.00
Category 6, business travel: rail 1,000 miles (0.06); employee-owned petrol car, 113 litres (0.23); bus and taxi (<0.01)	0.30
Category 7, employee commuting: none; home working, two multi-occupancy home workers	0.08
Category 9, downstream transportation and distribution (outputs delivered electronically)	0.00
Well-to-tank emissions and transmission losses associated with the above	0.26
Total emissions, market-based (location-based 1.06)	1.51
Total per employee (2 employees)	0.76

Comparison with the baseline. The increase from 0.37 to 1.51 tCO₂e has two causes. Home-office electricity (0.88 tCO₂e market-based) is included for the first time; it was not measured in 2023/24. On a like-for-like basis the 2025/26 figure is 0.63 tCO₂e (0.32 per employee) against 0.37 (0.18), reflecting growth in fieldwork-based projects delivered across client sites in South Wales, West Yorkshire and the Midlands, with turnover rising from £59,984 to £111,862 over the same period. Rail remains our dominant mode of travel and no flights were taken.

Carbon neutrality. On 19 March 2026 EAP purchased 3.00 tCO₂e of verified offsets through Carbon Footprint Ltd's Global Portfolio of verified carbon reduction projects (certificate reference cert-cs_live_a1MSVxGWsfB1disZ1xE85W8b0qMIPmNhYxFRDaPs7GHcUY0EU8OYvnSKvd), exceeding the year's market-based emissions of 1.51 tCO₂e, a net position of -1.49 tCO₂e. In 2023/24, 1.00 tCO₂e was offset through Gold Standard community-based projects (certificate dated 2 April 2024) against emissions of 0.37 tCO₂e.

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets. They are reviewed annually when the footprint is re-measured.

Scope	Target	Actions	By
Scope 1	Remain at zero. No company vehicles or fossil-fuel heating will be acquired.	Remote-first operating model maintained.	Ongoing
Scope 2	Report market-based Scope 2 at zero by filing Octopus Energy's fuel-mix disclosure (100 per cent renewable, REGO-backed) with the measurement; all home-working staff and associates on verified renewable tariffs.	Download the supplier's annual fuel-mix disclosure before the March 2027 measurement; ask associates to confirm their tariffs.	2027
Scope 3	Reduce business-travel emissions per employee by 5 to 10 per cent a year from the 2025/26 level; rail first for all journeys where a rail option under five hours exists; no domestic flights; hold or reduce total travel miles year on year.	Virtual meetings by default; rail booked as first choice; car and taxi only where public transport is impractical; associates briefed to the same policy.	Annual, to 2030
All scopes	Carbon neutral in every year through measurement, reduction and verified offsetting of the full residual footprint, including associates' project travel; Net Zero by 2050 at the latest, with the share met by offsets falling over time.	Annual Sustrax assessment each March; offset purchase to match; plan republished.	Annual; 2050

Projected progress against these targets, on current activity levels: 1.51 tCO₂e in 2025/26; about 0.6 tCO₂e in 2026/27 once the home-office supply is evidenced at zero; about 0.5 tCO₂e by 2030 as travel per employee falls; Net Zero by 2050. These are indicative and will be restated each year against measured figures.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2023/24 baseline:

- Remote-first working: both directors and all associates work from home as their primary mode of working, eliminating commuting and the energy demand of dedicated premises. Face-to-face meetings and site visits take place only where the work requires it.
- Virtual meetings and digital collaboration: client meetings, team coordination and stakeholder engagement are held by video conference by default; travel is reserved for fieldwork, workshops and events that need a physical presence.
- Renewable energy at the home office: a 100 per cent renewable, REGO-backed Octopus Energy tariff, solar panels that generated 823 kWh in 2025/26, and a 5 kW battery that stores daytime generation for use in the evening.
- Sustainable business travel: rail is the first option for all journeys, followed by other public transport; car travel only where public transport is impractical; air travel does not feature in our travel profile.
- Paper-free delivery: reports, research instruments and data are produced and shared electronically; printed outputs are issued only at a client's request.
- Annual measurement and offsetting: the footprint is measured each year with the Sustrax calculator and the whole residual footprint offset through Carbon Footprint Ltd's verified projects (1 tCO₂e in 2024; 3 tCO₂e in 2026).
- Registration on the NetPositive Supplier Engagement Tool, with a published action plan covering environmental and social value actions.

Planned measures

In the future we plan to implement the following further measures:

- File Octopus Energy's fuel-mix disclosure with the 2026/27 measurement so that market-based Scope 2 is reported at zero, and ask all associates to move to verified renewable tariffs by 2027.
- Record associates' project travel on every contract and include it in the annual offset purchase, so that the carbon-neutral claim covers the whole delivery team.
- Keep IT equipment in service for at least five years and buy refurbished equipment where practical.
- Choose fieldwork venues that minimise travel for participants and researchers, and offer online participation wherever it does not compromise the research.
- Review this plan, its targets and its figures every year in March, and tighten the targets as the business grows.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and the associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard, and use the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions has been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).



Signed on behalf of the Supplier:

Professor Jonathan Hobson, Managing Director, EAP Research Consultancy Limited

Date: October 2026

References: GHG Protocol Corporate Standard (ghgprotocol.org/corporate-standard); UK Government conversion factors for company reporting (gov.uk/government/collections/government-conversion-factors-for-company-reporting); GHG Protocol Corporate Value Chain (Scope 3) Standard (ghgprotocol.org/standards/scope-3-standard).